

## NEW STUDENT BLACKBOARD INITIAL SETUP

Direct Link to Concordia Blackboard: <http://concordiaselma.blackboard.com>

All Students need to login in the following format:

Username: First initial (of firstname) lastname and last 4 digits of Student ID (all lowercase)

Example: John Doe = jdoe1234

Password: Fall2011

New Students will be prompted to change their passwords after logging in for the first time. Returning Blackboard users must notify the Blackboard administrator if a password reset for them is required. Otherwise, their password will remain the same as the previous semester.

All users must ensure that they read the criteria for the new password as it is prompting them to change it. Not following the directions will result in the account not being set up properly.

Blackboard courses use popup windows—students should disable all popup blockers prior to using a course. Users should also install the latest java update and answer “yes” when asked to install blackboard software.

The Information Technology Department can not be held responsible for students that use computers that do not meet the minimum requirements to operate blackboard.

**REMEMBER\*\*\* Turn off pop up blockers in google and internet explorer----click yes to run active-x installation if prompted while in a blackboard course...**