

Rev. 9/2007

PRESBYTERIAN CHURCH (U.S.A.)
CHURCH LEADERSHIP CONNECTION
100 WITHERSPOON STREET – MEZZANINE
LOUISVILLE, KY 40202-1396
Toll Free 1-888-728-7228 ext. 8550
Fax # (502) 569-5870 or (502) 569-8748
Web Address: <http://www.pcusa.org/clc/>

Church Information Form (Part I) Step 1 of 5

Church/Organization ID 21262
Church/Organization Name Matthews Presbyterian Church
Mailing Address P. O. Box 77
City Matthews State NC Zip Code 28106
Telephone Number: 704-847-4094 Fax Number: 704-845-5930
Email: jan@matthewspresbyterian.org
www Address www.matthewspresbyterian.org

Step 2 of 5

Church Size (Select one)
 Under 100 members
 101 - 250 members
 251 - 400 members
 401 - 650 members
 651 - 1000 members
 1001 - 1500 members
 More than 1500 members
 N/A

Average Worship Attendance 221

Church School Attendance 115

Church School Curriculum: Spark, Gateways to Worship, God Loves Me: The Bible in 52 Storybooks, Feasting on the Word, Thoughtful Christian, and other topical studies

CIF (Part II) - Step 2 of 7

Is this a yoked congregation? X_____ No _____ Yes (If yes, please complete the Yoked Congregation Details Form.)

CIF (Part II) - Step 3 of 7

Brief Church Mission Statement: *Please limit your response to no more than 1500 characters including spaces and punctuation.*

A church with open arms that celebrates and witnesses to the transforming power of the Holy Spirit;

Welcoming all to our faith community;

Proclaiming the gospel;

Offering strength through fellowship;

Ministering to one another;

Encouraging lives of discipleship;

Reaching others in Christian love beyond our congregation;

Sharing our faith with the unchurched;

Serving others;

Promoting justice and mercy; and

Exhibiting the Kingdom of Heaven to the world;

All in the name of Christ.

Narrative Questions: *For each narrative question, please limit your responses to no more than 1500 characters including spaces and punctuation.*

Please write a brief description of your church/organization programs or accomplishments.

Sundays at Matthews Presbyterian include worship services at 8:30 and 11:00 and Sunday school at 9:45 with classes for children and youth, as well as 5 adult classes. In the summer, we combine our worship service into one service at 10:00 and have Sunday school at 9:00. On Sunday evenings, middle school and senior high youth groups meet. Adult educational opportunities include Bible studies, Women's Circles, bi-weekly Men's Wednesday morning Bible study, and small group Bible studies. Wednesdays include educational opportunities, children's choir practice and a family night supper. Other children's activities include Vacation Bible School, Pre-school Pals class, Worship Orientation for 1st graders, and Confirmation classes held for eighth graders. Mission outreach programs include Albemarle Road Elementary School, Appalachian ministries, a homeless ministry, Habitat for Humanity, and other programs mentioned below. Music programs include adult choir, a hand bell choir, youth choir including an annual summer trip, children's choir, and a Men's chorus. Fellowship activities include coffee break after services, Wednesday night suppers with some adult and children activities, supper clubs, and an annual picnic. Presbyterian Women sponsor four Circles, an annual fall retreat, and occasional fundraisers for missional purposes. The Men of the Church meet monthly and hold an annual barbecue fundraiser for missional purposes.

Describe what gifts and experiences your congregation possesses to fill its mission.

Matthews Presbyterian Church is blessed with folks who have a genuine love of the Lord and sincerely seek to express that love in visible ways. There is good balance within the congregation to experience God by expressing the twin foundations of the Reformed faith – heart and head. Mission and study are evident throughout the congregation’s life and work. Our people serve Christ with hearts open to the local community in numerous efforts, most notably recently with our acclaimed backpack program that feeds hungry young children attending Albemarle Road Elementary School, our Friendship Garden that supplies fresh vegetables throughout the year for Friendship Trays, our hosting of English as a Second Language classes, and our commitment to affordable pastoral therapy and psychotherapy as a satellite office of the Presbyterian Samaritan Counseling Center. Our Youth are a vital and energetic part of the congregation’s life and serve in numerous capacities within the congregation, in the local community, and beyond. The congregation has a commitment to excellence in biblical, theological, and spiritual studies as we seek to teach the faith. Our Sunday Schools are well attended, we have an ongoing commitment to weekly studies throughout the year, and our pastoral staff is committed to the teaching ministry. Our deacons work diligently in ministries of compassion, most notably in serving Communion to our homebound on a monthly basis. We enjoy eating together, laughing and playing together as we fellowship in the Lord in a variety of ways. Our membership spans a wide variety of ages and skills and desires to be faithfully involved in taking care of our own, being hospitable to the stranger, and welcoming all to worship and serve in Christ’s name.

What are the key theological issues of our church and society that are reflected in the ministry of your congregation/organization?

Currently, we see two key theological issues affecting church and society. We believe that belonging is a key theological issue of church and society reflected in our congregation’s ministry. Isolation can happen in many ways through illness, distress, uncertainty, pain, unemployment, and the vulnerability of aging. Such isolation violates human dignity and distorts God’s inclusive grace. We work to overcome isolation in society by celebrating our community-creating God and serving to reach out and include the isolated in the name of the Father, Son and Holy Spirit. We see the distortion of justice as another issue affecting many in our society. Lack of education, inadequate housing, poor nutrition, lack of affordable health care, the expanding gap between the wealthy and the poor, mistreatment of immigrants, are just a few of the injustices we see occurring within our

congregation's reach. We believe seeking justice in all these areas is a mandate of the church and an obligation entrusted to all those baptized in Christ's name.

CIF (Part II) - Step 4 of 7

References (Limit 3)

Below, please list three persons who know your congregation. You might list your Executive Presbyter, a Committee on Ministry Liaison person, a neighboring pastor, or other persons whom you believe can give a clear and accurate reference for your congregation.

Name: Renda Brinson

Address: 1143 Holleybank Drive Matthews, NC 28105

Phone Numbers: (704) 458-0366

Relation: Former DCE at MPC, Current DCE at Sardis Presbyterian

E-mail: Renda.Brinson@sardis.org

Name: Tom Currie

Address: 1900 Selwyn Ave. Charlotte NC 28274

Phone Numbers: 704-337-2450

Relation: Dean of Union Presbytery Seminary, Charlotte Campus

E-mail: mailto:tcurrie@upsem.edu

Name: Sam Roberson

Address: 5700 Executive Center Drive, Ste 200, Charlotte, NC 28212

Phone Numbers: 704.535.9999 ext # 202

Relation: General Presbyter and Stated Clerk

E-mail: sam.roberson@presbyofcharlotte.org

CIF (Part II) - Step 5 of 7

Position Description: *For each section please limit your response to no more than 1500 characters including spaces and punctuation.*

Major Responsibilities: *For what specific tasks, assignments, and program areas will this person have responsibility?*

- Develop and implement children's Christian education initiatives grounded in Scripture and the Reformed tradition, the liturgical year, and consistent with a broad theological spectrum within the Presbyterian Church (U.S.A)

- Assist Children’s Christian Education (CCE) Committee in recruiting teachers and leaders, and help provide opportunities for their motivation, training and growth
- Provide age appropriate and engaging instruction and/or educational experiences for the biblical, theological, and spiritual development of children
- Ministry of presence at appropriate church-related/sponsored functions (i.e., Sunday School classes/opening, Vacation Bible School, mid-week programs, etc.)
- Participate in weekly staff meetings and quarterly extended staff planning sessions
- Provide newsletter articles and other written materials as scheduled

Other Responsibilities:

- Evaluate the effectiveness of the church’s educational ministry to its children
- Resource teachers and leaders with engaging and age-specific curriculums, with the ability to adapt or write curriculums as necessary
- Attend monthly committee chair meetings to coordinate ministries.
- Participate in continuing education events for Christian educators
- Participate in ongoing personnel reviews to evaluate goal setting progress and accomplishments as well as a core competency review; an annual performance review and job position goal setting process will be conducted by the head of staff in conjunction with the CCE Committee

Description of characteristics and qualifications needed in a person who would fill this position.

The candidate must demonstrate a passion and connection with children that extends beyond choosing a curriculum. He/she must possess strong leadership qualities and exhibit a tactful and relatable demeanor. This person must also show strong planning skills. Also, this candidate must demonstrate a plan for ongoing spiritual development and a desire to nurture the children’s growth and commitment to Christ.

Primary Skill Choices: Select up to 10 skills from the list below. At least 1 skill, but not more than 4, must be marked as "Required". In addition, at least 1 skill must be marked as "Desired".

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| <input checked="" type="checkbox"/> <input type="checkbox"/> Communication (Written/Oral) | <input type="checkbox"/> <input type="checkbox"/> Management of Equipment Resources |
| <input type="checkbox"/> <input type="checkbox"/> Community Ministries | <input type="checkbox"/> <input type="checkbox"/> New Church Development |
| <input type="checkbox"/> <input type="checkbox"/> Community Service and Leadership | <input type="checkbox"/> <input type="checkbox"/> Office Management |
| <input type="checkbox"/> <input type="checkbox"/> Conflict Management/Mediation Skills | <input type="checkbox"/> <input type="checkbox"/> Older Adult Ministry |
| <input type="checkbox"/> <input type="checkbox"/> Congregational Communication | <input type="checkbox"/> <input type="checkbox"/> Organizational Administration |
| <input type="checkbox"/> <input checked="" type="checkbox"/> Congregational Fellowship | <input type="checkbox"/> <input type="checkbox"/> Organizational Leadership and Development |
| <input type="checkbox"/> <input type="checkbox"/> Congregational Home Visitation | <input type="checkbox"/> <input type="checkbox"/> PCUSA Policy/Constitutional Knowledge |
| <input type="checkbox"/> <input type="checkbox"/> Congregational | <input type="checkbox"/> <input type="checkbox"/> Parliamentary Procedure |
| Redevelopment/Transformation | <input type="checkbox"/> <input type="checkbox"/> Pastoral Care |
| <input type="checkbox"/> <input type="checkbox"/> Corporate Worship/Sacraments | <input type="checkbox"/> <input type="checkbox"/> Preaching |
| <input type="checkbox"/> <input type="checkbox"/> Counseling | <input type="checkbox"/> <input type="checkbox"/> Problem Solving/Decision Making |
| <input type="checkbox"/> <input type="checkbox"/> Cultural Proficiency/Cross Cultural Collaboration | <input type="checkbox"/> <input type="checkbox"/> Project Management |
| <input type="checkbox"/> <input checked="" type="checkbox"/> Curriculum Building | <input type="checkbox"/> <input type="checkbox"/> Rural Ministry |
| <input type="checkbox"/> <input type="checkbox"/> Defining Program Needs | <input type="checkbox"/> <input type="checkbox"/> Scholarship/Publishing |
| <input checked="" type="checkbox"/> <input type="checkbox"/> Development of New Educational Experiences | <input type="checkbox"/> <input type="checkbox"/> Small Membership Church Ministry |
| <input type="checkbox"/> <input type="checkbox"/> Ecumenical and Interfaith Activities | <input type="checkbox"/> <input checked="" type="checkbox"/> Spiritual Development |
| <input type="checkbox"/> <input type="checkbox"/> Evaluation of Program and Staff | <input type="checkbox"/> <input type="checkbox"/> Staffing/Human Resource |
| <input type="checkbox"/> <input type="checkbox"/> Evangelism | <input type="checkbox"/> <input type="checkbox"/> Stewardship and Commitment Program |
| <input type="checkbox"/> <input type="checkbox"/> Facility Management | <input type="checkbox"/> <input type="checkbox"/> Strategic Planning |
| <input type="checkbox"/> <input type="checkbox"/> Family Ministry | <input checked="" type="checkbox"/> <input type="checkbox"/> Teaching |
| <input type="checkbox"/> <input type="checkbox"/> Financial Management | <input checked="" type="checkbox"/> <input type="checkbox"/> Training Volunteers |
| <input type="checkbox"/> <input type="checkbox"/> Fund Raising | <input type="checkbox"/> <input type="checkbox"/> Transitional/Interim Ministry |
| <input type="checkbox"/> <input type="checkbox"/> Governing Body Ministry | <input type="checkbox"/> <input type="checkbox"/> Urban Ministry |
| <input type="checkbox"/> <input type="checkbox"/> Group Process | <input type="checkbox"/> <input type="checkbox"/> Young Adult Ministry |
| <input type="checkbox"/> <input type="checkbox"/> Hospital and Emergency Visitation | <input type="checkbox"/> <input type="checkbox"/> Youth Ministry |
| <input type="checkbox"/> <input type="checkbox"/> Information Technology | |

Compensation And Housing. A range is needed for matching purposes. The maximum salary is not published anywhere. (Effective salary is compensation plus housing.)

Minimum Effective Salary \$17,200	Maximum Effective Salary \$
Salary	\$ 17,200
8.5% Contribution to either	
403b or medical ins.	1,462
Auto allowance	900
FICA	1,400
Housing Type	<input type="checkbox"/> Manse
	<input type="checkbox"/> Housing Allowance
	<input type="checkbox"/> Open To Either
	<input checked="" type="checkbox"/> Not applicable
Continuing Ed and books	1,200
Misc.	200

CIF (Part II) - Step 6 of 7

Pastor Nominating Committee/Search Committee Chairperson Detail:

Name: Susan Perry

Address: 1130 Holleybank Drive

City: Matthews, NC 28105

Preferred Phone: 704-844-6363

Alternate Phone:

FAX: 704-269-0273

E-mail Address for ENC Communications: Sperry@carolina.rr.com